

**CITY/COUNTY ASSOCIATION OF GOVERNMENTS  
COMMITTEE ON CONGESTION MANAGEMENT  
AND AIR QUALITY (CMAQ)**

**MINUTES  
MEETING OF JANUARY 31, 2005**

At 3:04 p.m., the meeting was called to order by Chairman Marland Townsend in Conference Room C of San Mateo City Hall.

Members Attending: Linda Larson, Vice Chair Sue Lempert, Arthur Lloyd, Karyl Matsumoto, Irene O'Connell, Barbara Pierce, Sepi Richardson, Toni Stein, Chairman Marland Townsend, and Onnolee Trapp.

Staff/Guests Attending: Walter Martone, Sandy Wong, and Geoffrey Kline (C/CAG Staff - County Public Works), Tom Madalena and Mark Duino (C/CAG Staff - County Planning), Richard Napier (C/CAG Executive Director), Pat Dixon (SMTACAC/MTC EDAC), Larry Stueck and Richard Cook (SamTrans/JPB), Linda Rhine (Nelson\Nygaard), Bruce Riordan (Elmwood Consulting), Christine Maley-Grubl (Alliance).

**1. Public comment on items not on the agenda.**

- None.

**CONSENT AGENDA**

**2. Minutes of November 29, 2004 meeting.**

*Motion: To approve the Minutes as presented. Richardson/Lempert, unanimous.*

**REGULAR AGENDA**

**3. Evaluation report on the Local Service Program (shuttles) and recommendation for next steps.**

Linda Rhine and Bruce Riordan presented the highlights of the report. Some of the comments after the presentation included:

- Although three of the current programs are not meeting the performance standards that are recommended in the evaluation report, it appears that they are making good progress to reaching these goals. It was also noted that these standards are recommended for future programs and were not intended to be applied retroactively. Programs should be given approximately one year in order to achieve these new standards.
- It was noted that having ridership counts done by independent agencies gives more credibility to the data.
- In the City of Davis there are two examples of very successful shuttles that could be

looked at as models – the Davis Community Transit and the Unitrans operated by U.C. Davis.

- Consideration should be given to developing consistent signage that is uniform for all of the shuttle programs in San Mateo County.
- It was noted that the greater the investment in the program, the higher the ridership figures.
- Coordination of some of the programs between communities might result in increased utilization of the vehicles and better schedule coverage.
- Implementing a fare box systems with shuttles requires additional administration and may not be cost effective. An example of a successful shuttle that charges fares is the Wave in Monterey.
- It was suggested that this report be given to the Alliance Board at a future meeting.

***Motion: To accept the report and recommendations as presented. Lempert/O’Connell, unanimous.***

#### **4. Approval of report on Transportation Data – Census 2000.**

Mark Duino provided the CMAQ with the latest information from the 2000 U.S. Census on commute patterns and other transportation statistics. Mark and his staff will continue to analyze the new information coming out of the Census and provide updates to CMAQ for eventual use in updating the Countywide Transportation Plan.

***Motion: To accept the report as presented. Richardson/Stein, unanimous.***

#### **5. Recommendations for the formula to allocate Vehicle Registration Fee proceeds from AB 1546 to local jurisdictions.**

Mark Dunio summarized the recommended allocation formula for the Committee. The preferred method of allocation would have been based on the number of registered vehicles per jurisdiction. However the Department of Motor Vehicles only collects and reports the number of vehicles by zip code. Almost half of the jurisdictions in San Mateo County have overlapping zip codes. Furthermore the unincorporated areas of the County have zip codes that overlap with the cities. In order to provide some recognition of the number of vehicles per jurisdiction, staff developed a formula that allocates the funds one-half based on population and the other half based on the average number of vehicles per household per jurisdiction as reported in the 2000 Census.

***Motion: To support the recommendations for an allocation formula as presented. O’Connell/Stein, unanimous.***

#### **6. Status report on the ramp metering study outcomes and potential next steps.**

Walter Martone reported that the TAC has accepted the technical report on the ramp metering study and has concluded that there is sufficient evidence to warrant the develop of a ramp metering plan in cooperation with all of the local jurisdictions that are along the corridor that

was studied (Route 101 – County line to County line, and Route 280 from Route 380 to San Francisco). This plan will define specific metering parameters, collect and analyze actual data on the individual ramps, identify the priority locations for the implementation of ramp metering, identify the agreements and decision points for the on-going implementation of a ramp metering program, determine how a ramp metering program would be monitored, and develop a recommendation whether to move forward with the implementation of ramp metering.

**9. Adjournment and establishment of next meeting date.**

The next regular meeting was scheduled for February 28, 2005. At 4:50 p.m., the meeting was adjourned.